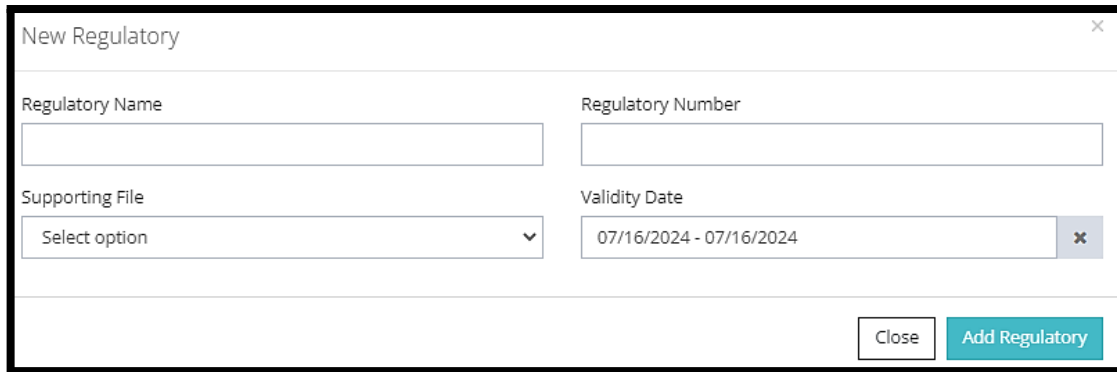




# SUPPLIER

## HOME > ACTIONS > ADD NEW SUPPLIER > Details > Regulatory License Number

**Add New Regulatory** – Fill out the following:



<b>Regulatory Name</b>	Input the regulatory/government body name.
<b>Regulatory Number</b>	Input the regulatory/government license number.
<b>Supporting File</b>	<p><b>Option 1:</b> Manual upload – Choose a file from your PC or storage.</p> <p><b>Option 2:</b> YouTube URL – Copy and paste the YouTube file URL.</p> <p><b>Option 3:</b> Google Drive – Copy and paste the Google Drive file URL.</p> <p><b>Option 4:</b> SharePoint URL - Copy and paste the SharePoint file URL.</p>
<b>Validity Date</b>	<p>Input license validity date. Choose from the following options:</p>  <p><b>Note:</b> Choose <u>Custom Range</u> if the duration does not match the default settings. (e.g., six (6) months, two (2) years validity date)</p>
	Click to add and save input progress.