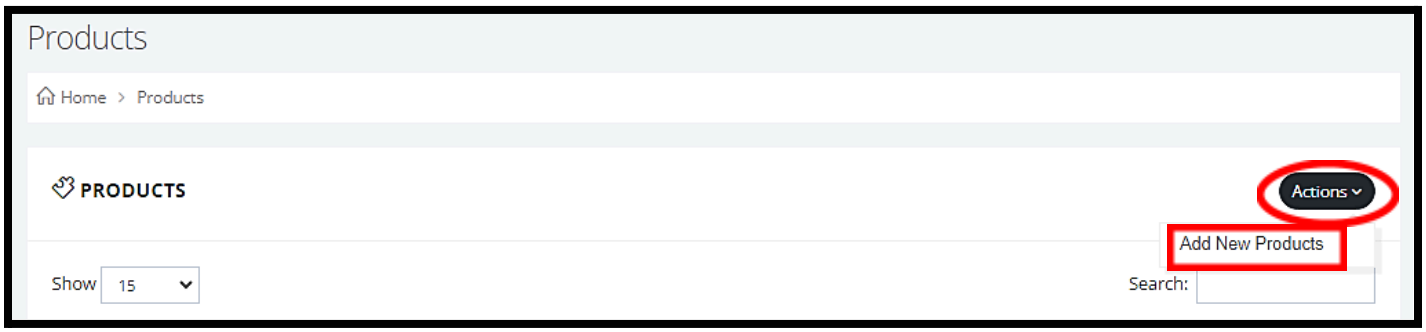
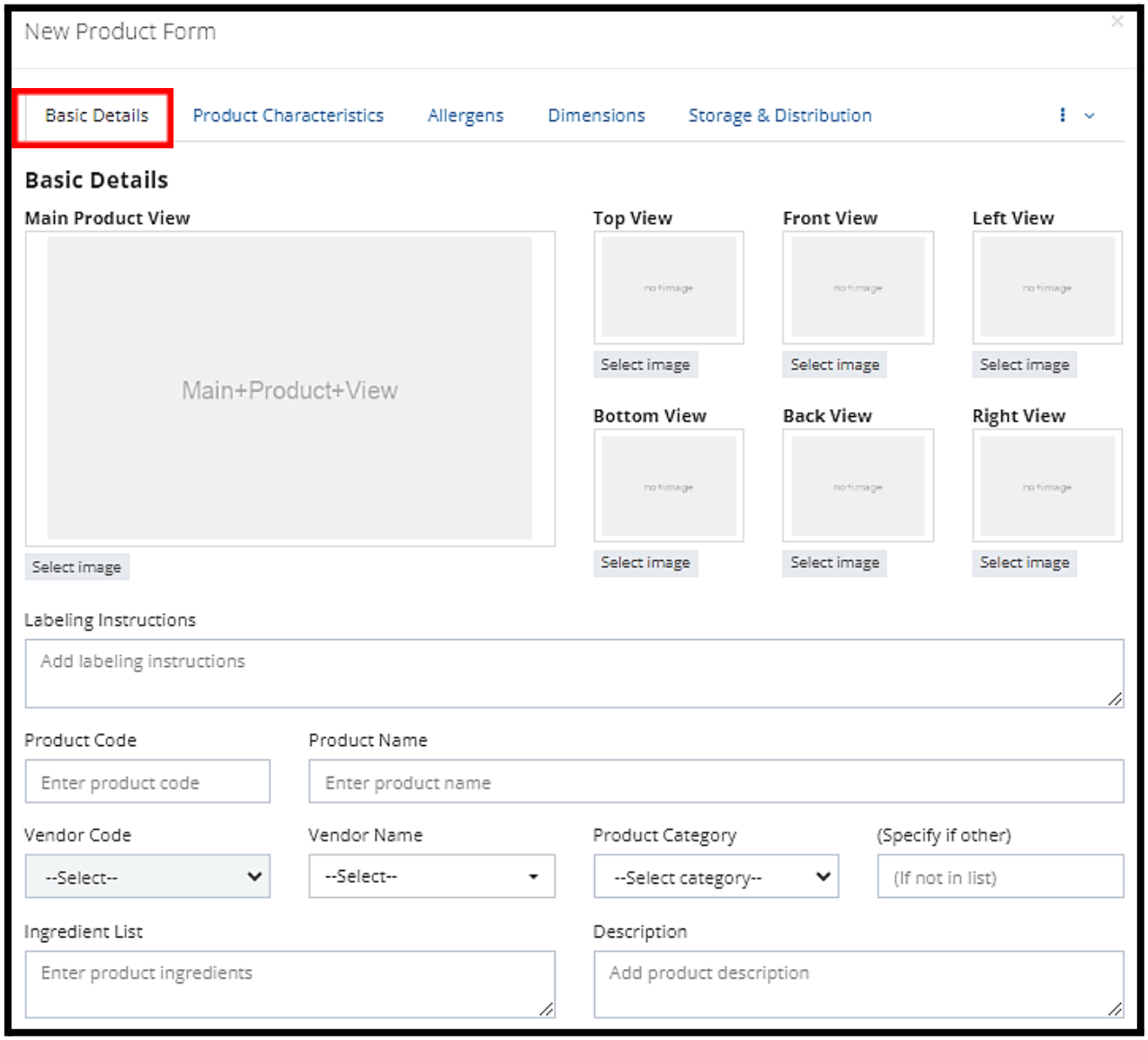
PRODUCTS

HOME > ACTIONS > ADD NEW PRODUCTS



1. **New Product Form: Basic Details** – Fill out the following:



Main Product View	Displays all view angles of the product image. (Top, Front, Left, Bottom, Back, and Right view) Click Select image to upload images.
Labeling Instructions	Input any product labeling instructions similar to the product specification/packaging.
Product Code	Input an assigned product code.
Product Name	Input the product name.
Vendor Code	Input an assigned vendor code, if any.
Vendor Name	Select a vendor name (registered in the Supplier module.) Choose from the dropdown list.
Product Category	Select a category or type of the product. Choose from the dropdown list. If not available in the default list, specify the category in Others.
Ingredient List	Input the product ingredients.
Description	Input a brief product description.

Packaging Details	Input the following: Primary or unit packaging Secondary or case packaging Tertiary or master packaging
Packaging Temperature	Input the required product packaging temperature. (Ambient, Chilled, Frozen, Temperature range, etc.)
Intended Use	Select the intended use of the product. Choose from the dropdown list.
Intended Consumer	Input the intended consumer/s.
Product Claims	Identify the product's nutrient content, structural/functional, and health claim. Check the applicable box/es.
Save	Click to save input progress.