



FSSC 22000 V6 Additional Requirement Set Up Action Items

Initial Consultation and Requirement Analysis

- **Action Item:** Conduct a comprehensive consultation to understand current processes and identify the additional requirements of FSSC 22000 V6.
- **Deliverable:** Consultation report outlining current compliance status and specific additional requirements for FSSC 22000 V6.

Gap Analysis for Additional Requirements

- **Action Item:** Perform a detailed gap analysis to compare current practices with the new FSSC 22000 V6 requirements.
- **Deliverable:** Gap analysis report highlighting discrepancies, risk areas, and actionable recommendations for achieving compliance.

Enhanced Process Design and Documentation

- **Action Item:** Update and develop new processes and documentation to incorporate FSSC 22000 V6 additional requirements.
- **Deliverable:** Revised process documentation including updated standard operating procedures (SOPs), work instructions, and process flow diagrams.

Risk Management and Hazard Control Updates

- **Action Item:** Review and update risk management and hazard control measures to meet the additional requirements of FSSC 22000 V6.
- **Deliverable:** Updated risk assessment reports and hazard control plans that address new FSSC 22000 V6 requirements.

Facility and Infrastructure Review

- **Action Item:** Assess facility layout and infrastructure to ensure compliance with additional FSSC 22000 V6 requirements.
- **Deliverable:** Facility review report with recommendations for layout optimization and infrastructure improvements.

Employee Training on Additional Requirements

- **Action Item:** Develop and deliver training programs focused on the new FSSC 22000 V6 requirements.
- **Deliverable:** Training materials, session summaries, and competency assessment reports for employees.



Internal Audit Setup and Execution

- **Action Item:** Establish and conduct internal audits to evaluate compliance with additional FSSC 22000 V6 requirements.
- **Deliverable:** Internal audit plan, audit reports detailing compliance with additional requirements, and follow-up action plans.

Supplier and Vendor Compliance Management

- **Action Item:** Evaluate and manage supplier and vendor compliance with the new FSSC 22000 V6 requirements.
- **Deliverable:** Supplier compliance audit reports, evaluation records, and recommendations for supplier improvements.

Documentation and Record-Keeping System Updates

- **Action Item:** Update documentation and record-keeping systems to align with additional FSSC 22000 V6 requirements.
- **Deliverable:** Updated documentation system, revised record-keeping procedures, and compliance checklists.

Certification Preparation and Support

- **Action Item:** Assist in preparing for FSSC 22000 V6 certification audits by reviewing and organizing necessary documentation.
- **Deliverable:** Certification preparation report, checklist of updated requirements, and final readiness assessment.

Post-Implementation Review and Continuous Improvement

- **Action Item:** Conduct a review to assess the effectiveness of the implemented changes and identify areas for improvement.
- **Deliverable:** Post-implementation review report with recommendations for ongoing improvements.

Regulatory Compliance Review

- **Action Item:** Ensure that updated processes and procedures meet relevant local and international regulations in addition to FSSC 22000 V6 standards.
- **Deliverable:** Regulatory compliance report detailing adherence to legal requirements and necessary adjustments.

Emergency Preparedness and Response Planning

- **Action Item:** Update and implement emergency preparedness and response plans to address new FSSC 22000 V6 requirements.
- **Deliverable:** Updated emergency response plan, training materials, and reports from simulation exercises.



Change Management and Communication

- **Action Item:** Manage communication and implementation of changes required by the additional FSSC 22000 V6 requirements.
- **Deliverable:** Change management plan, communication strategy, and documentation of implemented changes.

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