



## Dietary Supplement Compliance Support Services Action Items

### Initial Consultation and Needs Assessment:

- **Schedule Initial Meeting:** Arrange a meeting with InterlinkIQ's compliance experts to discuss your specific dietary supplement products and regulatory needs.
- **Prepare Documentation:** Gather existing product documentation, including ingredient lists, labels, and any previous compliance reports for review.

### Regulatory Consultation and Guidance:

- **Review FDA Compliance:** Engage InterlinkIQ to conduct a comprehensive review of your product's compliance with FDA regulations.
- **Submit Labeling for Review:** Provide product labels to InterlinkIQ for detailed analysis and feedback.

### Product Formulation and Safety Assessment:

- **Send Ingredients for Analysis:** Submit detailed information about your product's ingredients to InterlinkIQ for regulatory compliance evaluation.
- **Request Safety Review:** Initiate a safety assessment process to identify potential risks and ensure that product claims are substantiated.

### Documentation and Reporting:

- **Prepare Regulatory Filings:** Collaborate with InterlinkIQ to complete and submit necessary regulatory filings, such as NDI notifications and GRAS evaluations.
- **Schedule Compliance Audits:** Set up regular audits with InterlinkIQ to review manufacturing processes and documentation for ongoing compliance.

### Training and Education:

- **Organize Staff Training:** Coordinate with InterlinkIQ to develop and schedule training sessions for your team on FDA regulations and compliance practices.
- **Subscribe to Regulatory Updates:** Ensure your team is subscribed to receive updates and briefings on changes in regulations and industry standards.



**Market Entry and Expansion Support:**

- **Assess International Compliance Needs:** Discuss expansion plans with InterlinkIQ to evaluate compliance with international regulations.
- **Plan Product Launch:** Work with InterlinkIQ to ensure all regulatory requirements are addressed before launching new products.

**Incident Management and Response:**

- **Develop Recall Procedures:** Work with InterlinkIQ to create or update your product recall procedures.
- **Establish Legal Representation:** Identify and engage legal support for regulatory inquiries and enforcement actions, as needed.

**Ongoing Monitoring and Review:**

- **Set Up Regular Check-ins:** Schedule periodic check-ins with InterlinkIQ to review compliance status and address any new or emerging issues.
- **Review and Adjust Compliance Strategies:** Continuously assess and adjust your compliance strategies based on feedback and regulatory changes.

To avail of our professional services kindly contact [hello@consultareinc.com](mailto:hello@consultareinc.com) or call 1-202-982-3002