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GFSI - SQF - Module 2 Food Manufacturing Edition 9 Requirements Development

Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
SQF - Module 2 Food Manufacturing Edition 9 Requirements		
2.1 Management Commitment	Management Responsibility Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Policy Statement	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	SQF Practitioner Designation Letter	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Culture Survey	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess
		Develop

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Food Safety Team Food Defense Team and Alternates	Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Team Designation Letter	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Organizational Chart	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Employee Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Objectives	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	Food-Safety-Objectives-Perfomance-Monitoring	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food-Safety-Objectives-Monthly-Action-Report	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Culture Trend Analysis	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Meeting Minutes	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Management Responsibility Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
		Approve
		Implement
		Verify
		Validate
	Personnel Qualification-Job descriptions Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Job Description Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Black Out Dates Policy	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Blackout Dates Schedule	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Black Out Dates Policy Lesson	Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Management Review Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Management Review-SQF System Review	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Management Review-Food Safety Plan	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Management Review-GMP	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
		Implement
		Verify
		Validate
	Food Safety Meeting Minutes-Management Review	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Complaint Management Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Customer Complaint Report Template	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Investigation Corrective Action Report	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	SCAR-Supplier Corrective Action Request Form	Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.2 Document Control and Records	Customer Complaint Trend Analysis	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Customer Complaint Log Record	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	SCAR Register Log	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Management System Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
		Verify
		Validate
	Food Safety Plan	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Management System and Quality System Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Quality Manual	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Document Control Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
	Change History Document	Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Master Document Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Document Destruction Record	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Records Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.3 Specifications, Formulations, Realization and Supplier Approval	Master Signature and Initials Record	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Validate
	Product Formulation and Realization Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Formulation and Realization Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Formulation Validation and Verification	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Shelf Life Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess
		Develop

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Shelf Life Record	Review
		Approve
		Implement
		Verify
		Validate
	Specifications (Raw Material, Packaging, Finished Product and Services)	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Label Verification Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Raw Materials and Ingredients Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Hazardous Chemical Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	Specification Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Packaging Material register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Packaging Specification	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Finish Product Specification Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Finished Product Specification	Provide Records
		Collect Records
		Assess
		Develop
		Review

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Approve
		Implement
		Verify
		Validate
	Raw, Ingredients, and Packaging Material Specification Validation Procedure	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Service Providers	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Service Providers-Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Service Providers-Service Specification Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Contract Manufacturer Program	Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Manufacturer Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Manufacturer - Quality Agreement Template	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Manufacturer Audit History Log	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Manufacturer Qualified Auditor Registry	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
		Implement
		Verify
		Validate
	Contract Manufacturer Audit Schedule	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Contract Manufacturer Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Approved Supplier Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Approved Supplier Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	Supplier Conformance and Delivery Register	Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Agreed Specification Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Supplier Requirements Letter	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Pallet Requirements (Supplier)	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Transportation Agreement Supplier	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
		Verify
		Validate
	Policy for Product Safety Events	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Electronic Data Release Agreement	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Supplier Approval Questionnaire	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Hold Harmless Agreement, Guaranty-Warranty of Product (Supplier)	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Food Safety Modernization Act-Compliance Statement	Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.4 Food Safety Systems	Emergency Supplier Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Approved Supplier Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Foreign Supplier Approval Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Foreign Supplier Approval Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Validate
	Food Legislation Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Legislation Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	SQFI and Certification Body Notification Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Statements (Non GMO, Non Irradiation, Sewage and Sludge, Social and Ethical Compliance)	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess
		Develop

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	Policy for Product Events-Supplier Template	Review
		Approve
		Implement
		Verify
		Validate
	California Transparency in Supply Chain Act of 2010 Statement (Supplier)	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Good Manufacturing Practices	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	PRP Verification and Validation	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Plan Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	Product Sampling, Inspection and Analysis	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Raw materials sampling, inspection and analysis	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Certificate of Analysis Template	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Safety Plan Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Non-conforming Materials and Product Program	Provide Records
		Collect Records
		Assess
		Develop
		Review

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
		Approve
		Implement
		Verify
		Validate
	QC Hold Tag	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Hold & Quarantine Log	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Release Tag	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product-Material Disposal Log	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Hold Dispose Ticket	Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Rework	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Non-conforming Materials and Product Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Release Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Finished Product Release Monitoring Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve

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Requirements	**Programs/Policies/Procedures/Forms/Lessons**	**Action Items**
		Implement
		Verify
		Validate
	Product Release Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Environmental Monitoring Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Environmental Monitoring Team Roster	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	EMP Training Plan	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	Environmental Monitoring Testing Schedule	Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Environmental Monitoring Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	EMP Sampling Procedure	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.5 SQF System Verification	EMP Equipment Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	EMP Approved Cleaning-Sampling Equipment, Utensil, & Tools Register	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
		Verify
		Validate
	Microbiological Testing Program Schedule	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Material Sample Submission Log Record	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	EMP Sampling Procedure Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	EMP Verification and Corrective Actions Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	EMP Verification and Corrective Actions Program Lesson	Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Air Quality Monitoring Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Air Compressor Equipment Registry	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Air Quality Monitoring Team Roster	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	FDA Approved Lubricant with Incidental Food Contact	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify

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Requirements	**Programs/Policies/Procedures/Forms/Lessons**	**Action Items**
		Validate
	Air Quality Monitoring Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.6 Product Traceability and Crisis Management	Validation and Effectiveness Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Validation - SQF System	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Validation - GMP	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess
		Develop

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
	Validation and Effectiveness Program Lesson	Review
		Approve
		Implement
		Verify
		Validate
	Verification Activities Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Verification Activities- Schedule	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Verification Activities Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Verification Activities-Food Safety Management System Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Verification Activities-Legality of Certified Products	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Verification Activities-Food Safety Management System Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Corrective and Preventative Action Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	CAPA Report	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Corrective and Preventative Action Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Approve
		Implement
		Verify
		Validate
	Internal Audits and Inspections Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	SQF Ed.9 Food Safety Code Compliance Audit Checklist- Questionnaire	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Internal Audit Schedule	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Internal Qualified Auditor Registry	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Internal Audit Log	Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Internal Audits and Inspections Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Identification Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Customer Finish Product Label Approval Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Identification Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve

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Requirements	**Programs/Policies/Procedures/ Forms/Lessons**	**Action Items**
		Implement
		Verify
		Validate
	Product Trace Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Trace Flow Diagram	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Receiving Log	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product - Material ID Tag	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Bulk Material Trace Log	Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Bill of Materials Traceability and Mock Recall Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Bill of Materials - Component List	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.7.Food Defense Plan	Work in Progress Trace Log	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Rework Sheet	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Verify
		Validate
	Product Trace Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Withdrawal and Recall Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Recall Flow Diagram	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.8.Allergen Management Program	Product Recall Management Response Team Roster	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Product Withdrawal and Recall Assessment and Investigation Form	Develop
		Review
		Approve
		Implement
		Verify
		Validate
2.9 Training Requirements	Recall Notification Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Recall - Withdrawal Inventory Check Return Card	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Recall - Withdrawal Call Log	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Field Disposal Form	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Validate
	Mock Recall Exercise Summary and Documentation	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Crisis Management Planning	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Crisis Management Response Team Roster	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Crisis Management Team Training	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records
		Assess
		Develop

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Sources of Legal & Expert Advice	Review
		Approve
		Implement
		Verify
		Validate
	Crisis Management Annual Review	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Crisis Management Testing and Verification	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Evacuation After Action Report	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Crisis Management - After Action Report	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	Crisis Management- After Action Review	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Product Withdrawal and Recall Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Defense Plan Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Defense Challenge	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Fraud Program	Provide Records
		Collect Records
		Assess
		Develop
		Review

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Approve
		Implement
		Verify
		Validate
	Vulnerability Assessment Ingredients	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Vulnerability Assessment for Supplier	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Vulnerability Assessment for Food Fraud-Key Activity Types	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Food Defense Plan Program Leson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records

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Requirements	Programs/Policies/Procedures/Forms/Lessons	Action Items
	Allergen Management Program	Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Allergen Label - Blue Tag - Area Location	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Allergen Management Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Training Requirements Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Training Schedule	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
		Implement
		Verify
		Validate
	Personnel - Department Training Record	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Training Needs Analysis	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Training Requirements Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Training Program	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
		Provide Records
		Collect Records

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Requirements	Programs/Policies/Procedures/ Forms/Lessons	Action Items
	SQF Training-New and Existing Employees	Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate
	Training Program Lesson	Provide Records
		Collect Records
		Assess
		Develop
		Review
		Approve
		Implement
		Verify
		Validate

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